

**B2.**

Paras. 29(1), (2),  
30(1), (2)

**Application to Use the Video Conference Facilities or Mobile Infocomm  
Technology Facilities (MIT facilities)**

Date:

To: The Registrar  
Supreme Court  
1 Supreme Court Lane  
Singapore 178879

[In cases involving alternative dispute resolution, to provide the information  
set out below:

Through: Please specify the relevant person-in-charge at the  
organisation at which the dispute resolution process is carried out,  
such as Registrar, Singapore International Arbitration Centre or the  
Executive Director, Singapore Mediation Centre.]

**Part I**

Application by :  Law Firm  Individual

Name of applicant/law firm : \_\_\_\_\_

Name of lawyer/secretary-in-charge  
of matter : \_\_\_\_\_

Address : \_\_\_\_\_

E-mail address : \_\_\_\_\_

Telephone and mobile numbers : \_\_\_\_\_

Case number : \_\_\_\_\_

Name of Parties : \_\_\_\_\_  
\_\_\_\_\_

Date(s) of hearing : From \_\_\_\_\_ to \_\_\_\_\_

**PART II**

Application for the use of:  Video Conference Facilities  MIT facilities

In respect of:  Court Proceedings  Alternative Dispute Resolution

(a) Date(s) and time when use of Video Conference Facilities is required:

Dates of scheduled use: \_\_\_\_\_ Total No. of days: \_\_\_\_\_

Start date and time (1<sup>st</sup> scheduled day of use):

End date and time (last scheduled day of use):

<b>Facility</b> (tick box)	
<b>Video-Conferencing system</b> (State the country, state and city)	

(b) Date(s) and time when use of MIT facilities are required:

Dates of scheduled use: \_\_\_\_\_ Total No. of days: \_\_\_\_\_

Start date and time (1<sup>st</sup> scheduled day of use):

End date and time (last scheduled day of use):

<b>Facility</b> (Tick box)	
<b>1. Interactive Display Board with HD display</b>	
(a) 65" HD touch-screen display	
(b) Internet access via browser	

(c) Recording of voices and actions (e.g., annotations on image or on google maps)	
(d) Multi-format disc player (which allows the playback of DVD-audio, DVD-video, DVD-RAM, DVD-R, CD, CD-R/RW and SVCD media)	
<b>2. Audio Visual Projection Facility</b>	
<b>3. Other Audio Visual Equipment</b>	
(a) Multi-format disc player (which allows the playback of DVD-Audio, DVD-Video, DVD-RAM and DVD-R)	
(b) Visualiser	
(c) Others (please list)*	

\* Subject to availability of such equipment

We undertake to compensate the Supreme Court for all damage caused to the equipment, furniture or fittings in connection with the hearing.

*[The Claimant/Defendant or the solicitors for the Claimant/Defendant as the case may be]*